

1. Licensee Tracking No.	POLE SURVEY FORM					2. AT&T Tracking (SAM) No.		
To be completed (<i>per pole</i>) by Licensee if engineered drawings are not provided with make-ready request								
3. Date Submitted:			4. License Agreement No.:			5. Authorized Licensee Representative:		
6. Company Making Application:					7. Telephone:			
					8. Fax:			
9. Street Address:								
10. City:			11. State:			12. Zip:		
Pole Information (a)	Attachment Height		Separation		Work Operation		Attachment Height	Charges (h)
	Existing (b)		Pole (c)	Mid-span (d)	Raise (e)	Lower (f)	Final (g)	
No:	Power							
	CATV							
	Other							
Size:	Telephone							
Class:	Total (1)							\$
Location:					Raise (i)	Lower (j)		
	Surveved By:							
			Secondary					
			Transformer					
	Date:		Street Light					
			Traffic Light					
			Other					
							Total (2)	\$
	Licensee to Place							
			Total Make-Ready Charges:					
			Sum (1) + (2)					\$
			Work Order Information:					
			Number:					
			Date issued:					
Comments:								

(See Reverse)

EXPLANATION OF POLE SURVEY FORM - Form PL-2

Item	Description	Explanation	Example
a	Pole information	In the process of completing a field survey, the representative should sufficiently identify the pole by pole number, pole size, pole class, and street address (or appropriate) to properly locate in records.	Pole no. = P13S Pole size/class = 45' 5 Location = 123 1st Avenue West
b	Attachment height (existing)	The attachment heights for all current attachments on the pole should be recorded as measured from the ground (noting any violations). Multiple attachments should be so noted.	Power = CATV = Telephone = Other =
c & d	Separation at pole & mid-span	From (b) above the pole separation can be determined, as well as any violations. Mid-span measurements should also be recorded to determine possible conflicts and/or pole change-out requirements for additional attachments.	Power = CATV = Telephone = Other =
Work Operations			
e & f	Raise or lower attachments	It may be necessary to make adjustments to accommodate additional attachees. These should be identified by recording the required movement by parties involved. Under the appropriate column, the work should be identified as raise or lower and the distance indicated for each party.	Power = raise 1 ft CATV = lower 2 ft Telephone = n/a Other = n/a
g	Final attachment heights	With the information provided in (b) and determinations from (e & f), the final attachment height of all parties can be calculated (i.e. Power is attached at 25' 6", requires raising 1'; therefore, final attachment height = 26' 6").	Power = 26' 6"
h	Charges	The representative should determine from available loaded-labor rates or contractor rate schedules the costs associated with BST performing work operations for any attachee on an BST pole. These should be recorded and summed as total (1).	Power = 3,000 CATV = 500 Telephone = n/a Other = 1,230 Total (1) = 4,730
i & j	Raise or lower other attachments	Identify if any other attachments to the pole require adjustments. If these operations would require any BST expenditures, the amount should be recorded and summed to Total (2).	Power co. to raise transformer.
	Total Make-Ready Charges	These are the sum of Total (1) & Total (2) representing amounts of expenditures BST would incur to accommodate the attachment by another party.	Total = \$xxxx.xx
	All other form fields	These should be self-explanatory.	